



Employment Application

Applicant Information

Full Name:

Date:

Address:

Phone:

Email:

Date Available:

BearPass ID:

Desired Salary: \$

Desired Position:

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for Missouri State University? YES NO If yes, when?

Have you ever been convicted of a felony? YES NO

If yes, explain:

Education

High School:

Address:

From: To: Did you graduate? YES NO Diploma:

College:

Address:

From: To: Did you graduate? YES NO Degree:

Other:

Address:

From: To: Did you graduate? YES NO Degree:

References

Please list two professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities:

From: _____ To: _____ Reason for Leaving:

YES NO

May we contact your previous supervisor for a reference?

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities:

From: _____ To: _____ Reason for Leaving:

YES NO

May we contact your previous supervisor for a reference?

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities:

From: _____ To: _____ Reason for Leaving:

YES NO

May we contact your previous supervisor for a reference?

Availability

		MON	TUES	WED	THURS	FRI
AM	8:00-9:00					
	9:00-10:00					
	10:00-11:00					
	11:00-12:00					
PM	12:00-1:00					
	1:00-2:00					
	2:00-3:00					
	3:00-4:00					
	4:00-5:00					

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature:

Date: